FOR DISCUSSION AND APPROVAL

Minutes of the Kenmore-Town of Tonawanda Union Free School District Board of Education Meeting and Budget Hearing, conducted on Tuesday, May 9, 2017. The meeting was held in the Community Room at the Philip Sheridan Building, 3200 Elmwood Avenue, Buffalo, NY.

PUBLIC SESSION

1. Opening Ceremony

President O'Malley called the meeting to order at 6:06 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Christine Cavarello Trustee
Andrew Gianni Vice President
Jill O'Malley President

Christopher Pashler Trustee (arrived at 6:07 pm)

Thomas Reigstad Trustee

Others:

Stephen Bovino Superintendent of Schools

John Brucato Assistant Superintendent – Finance

Gina Santa Maria District Clerk

ABSENT:

None

2. Executive Session – 6:00 – 6:30 pm

At the request of President O'Malley, a motion was made by Trustee Reigstad, seconded by Vice President Gianni, to enter into Executive Session at 6:06 pm, inviting Assistant Superintendent Brucato, for the purpose of discussing building lease negotiations.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Absent
Reigstad	Aye

MOTION CARRIED 4-0

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello to end Executive Session at 6:28 pm and return to public session.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

3. Return to Public Session – 6:30 pm

President O'Malley called the meeting to order at 6:30 pm Prevailing Time.

a. Roll Call

PRESENT: Board:

Christine Cavarello
Andrew Gianni

Jill O'Malley
Christopher Pashler
Thomas Reigstad

Trustee

Trustee

Trustee

Trustee

Colin Lynch Alternate Student Representative

Others:

Stephen Bovino Superintendent of Schools

Robin Zymroz Assistant Superintendent – Instruction &

Student Services

John Brucato Assistant Superintendent – Finance Christopher Swiatek Assistant Superintendent – Human

Assistant Superintendent – Hi Resources

Gina Santa Maria District Clerk

ABSENT:

Brett Wilkinson Student Representative

b. Pledge of Allegiance

c. Star Spangled Banner Performed by the Edison Elementary School Chorus

PUBLIC HEARING

4. Presentation of the 2017-2018 Budget - S. Bovino, J. Brucato

Superintendent Bovino gave a brief history of the budget challenges the District has faced in the past. However, he reported that the District has begun to return to financial stability.

Assistant Superintendent Brucato presented the 2017-2018 budget to the public. Mr. Brucato reviewed the budget timeline that was followed, the District's revenues and expenditures, and the tax rate. The District had a 0% tax cap this year and remained within the cap. Mr. Brucato also reviewed the propositions that will be voted on and gave information on the tax relief credit for next year.

a. Public Comments - Budget Only

There were none.

5. Approval of Agenda

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello to approve the agenda.

Cavarello Aye
Gianni Aye
O'Malley Aye
Pashler Aye
Reigstad Aye

MOTION CARRIED 5-0

6. Approval of Minutes

At the request of President O'Malley, a motion was made by Trustee Cavarello, seconded by Trustee Reigstad to approve the minutes of the April 4, 2017 Regular Board of Education Meeting, and the April 18, 2017, and April 19, 2017 Special Meetings.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

7. Recognition

a. Donna Krause- Cook Manager, Kenmore West High School, Food Service Dept.

Donna Krause, Cook Manager at Kenmore West High School, was honored with a certificate from President O'Malley and Superintendent Bovino in recognition of her dedication and service to the students at Kenmore West.

b. Samantha Leggett – 3rd Grade Student, Edison Elementary School

Samantha Leggett, 3rd Grade Student, was presented with a certificate by President O'Malley and Superintendent Bovino, in recognition of her hard work, friendliness towards others, contagious attitude and for having a positive impact at Edison Elementary School.

c. Kim Moser - School Monitor, Edison Elementary School

Kim Moser, School Monitor, was recognized with a certificate from President O'Malley and Superintendent Bovino for her dedication and service to the Edison Elementary School Community.

d. Ronald Bordinaro - Music Teacher, Edison Elementary School

President O'Malley and Superintendent Bovino recognized music teacher Ronald Bordinaro, with a certificate for his dedication and service to the students of Edison Elementary School.

e. Kathy Ticco and Lynn Whitworth – Staff Development Center Policy Board

Kathy Ticco and Lynn Whitworth were both presented with a certificate by President O'Malley and Superintendent Bovino in recognition of their service to the District and the Staff Development Center Policy Board.

f. Ken East and Ken West Winter Scholar Athlete Teams

Athletic Director Brett Banker and Superintendent Bovino recognized the Scholar Athlete Teams from Kenmore East and Kenmore West for the winter season. The following people and teams were also specially recognized.

- Ken West Girls' Basketball Team Referee's Award for Sportsmanship
- Ken West Boys' Basketball, Ken West Boys' Hockey, Ken East Girls' Basketball Teams -League Champions
- Grace Ferguson Ken West Section VI and NYS Scholar Athlete Essay Award
- Leah Canestaro Assistant to Athletic Director Section VI Honor

8. Presentations

a. Edison Elementary School – Communication Pathways at Edison – D. King, T. Brown

Principal David King and School Support Specialist Trevor Brown introduced several teachers and students who presented the many communication pathways that are being used at Edison Elementary School. They included digital announcements at Station EES, Class Dojo, Remind, Google Classroom and SeeSaw. This technology has greatly increased the communication between students, teachers and parents at Edison Elementary School.

District & Staff Development Center Partnership – R. Zymroz, E. Ablove, J. Chimera

Elaine Ablove, Staff Development Center Director, updated the Board on the collaboration between the District and the Staff Development Center, and how the Center connects to the District's mission, vision and goals. Ms. Ablove also spoke about the Center's use of Gruskey's 5 Critical Levels of Professional Development Evaluation. Hoover Middle School Teacher Joi Chimera and several of her students then demonstrated a research project that utilized advanced digital presentation techniques. Mrs. Chimera gained this knowledge from a Staff Development Center course and successfully transferred this knowledge and learning to her students.

c. Family Support Center Report – J. Cerra

Janet Cerra, Coordinator of the Family Support Center, gave an update to the Board on the services the Center has provided to the Ken-Ton Community this past year. She reported a significant increase in the number of families served this year over the past several years. She reviewed the many types of services that are provided and the agencies that the Family Support Center collaborates with. Mrs. Cerra also gave several examples of success stories as a result of the Center's work with students and their families.

9. Board of Education

a. Board Reports

Trustee Reigstad reported on comments made by Commissioner Elia regarding the use of modules, the State ELA Standards Committee who have presented the revised standards to the Board of Regents, and his visit to the High School Equivalency Program with Trustee Cavarello.

b. Comments

Trustee Pashler commented on the President's repeal of school lunch regulations, and protections for transgender students. School Lunch Manager Kim Roll clarified the regulations and the minimal impact the repeal will have on the District's lunch program.

c. Student Representative Report

Student Rep to the Board, Colin Lynch reported on the new bleachers at Crosby Field, a transportation issue encountered by the track team travelling to Grand Island for a meet, and concerns regarding the new fields and track.

10. Public Comments

Paul Spors, 156 Wrexham Ct. S, commented on safety issues.

11. Superintendent's Report – S. Bovino

a. District Update

Superintendent Bovino gave a brief district update to the Board. Topics included the status of the District's application to the NYSDOH Opioid Prevention Program, community inquiries regarding the new gym at Kenmore East, and a meeting with Board of Election commissioners regarding polling places.

b. KTSEA MOA [Action Item]

At the recommendation of Superintendent Bovino a motion was made by Vice President Gianni, seconded by Trustee Cavarello to approve the KTSEA Memorandum of Agreement pertaining to Security Aides.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

c. Instruction & Student Services – R. Zymroz

Assistant Superintendent Zymroz updated the Board regarding Career Option II applications. Review of completed and new projects will take place on May 18, 2017.

d. Financial Report – J. Brucato

Capital Outlay Project for 2017-2018 [Action Item]

At the recommendation of Superintendent Bovino, a motion was made by Vice President Gianni, seconded by Trustee Reigstad, to approve the Capital Outlay Project Resolution.

A RESOLUTION, DATED MAY 9, 2017, OF THE BOARD OF EDUCATION OF THE KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT, ERIE COUNTY, NEW YORK (THE "DISTRICT") DECLARING THE DISTRICT'S PROPOSED CAPITAL **OUTLAY PROJECT** (INVOLVING RECONSTRUCTION AND CONSTRUCTION OF MODEST UPGRADES AND IMPROVEMENTS TO THE DISTRICT'S **CHARLES** A. LINDBERGH **ELEMENTARY** BUILDING) TO BE A TYPE II ACTION UNDER SEQRA, AND AUTHORIZING AND DIRECTING THE INCLUSION OF FUNDING FOR SUCH PROJECT IN THE DISTRICT'S PROPOSED 2017-2018 BUDGET.

WHEREAS, the Kenmore-Town of Tonawanda Union Free School District, Erie County, New York (the "District"), after consultation by District officials with the District's retained architectural firm (SEI Design Group), has resolved that the District should propose to undertake, during the District's pending (2017-2018) fiscal year, a capital outlay project involving the reconstruction and construction of modest upgrades and improvements to the District's Charles A. Lindbergh Elementary School building, such work being anticipated to include, but not necessarily be limited to, the removal and inkind replacement of exterior windows (collectively, the "Project"); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by SEI Design Group to be \$100,000; and

WHEREAS, the District is proposing that the Project be financed by the application of \$100,000 of funds to be earmarked for such purpose as a "Transfer to Capital Fund" in the District's pending (i.e., 2017-2018) budget, with the work on the Project to occur (and be completed) during the 2017-2018 fiscal year of the District; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility" and "replacement, rehabilitation or reconstruction of and construction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4"; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds; and

WHEREAS, while SEI Design Group has determined that the proposed work involved with the Project is exempt from review by the State Historic Preservation Office ("SHPO"), given that it has no anticipated impacts on cultural resources under the terms of the Letter of Resolution between SHPO and the New York State Education Department, SEI Design Group may nonetheless submit information on the work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the proposed Project is a Type II action, which is not subject to review under SEQRA, and that the proposed Project will not result in a significant adverse impact on the environment; and be it further

RESOLVED, that the proposed Project shall be included as a "Transfer to Capital Fund" line item (not exceeding \$100,000 in amount) in the District's proposed budget for the 2017-2018 fiscal year (with appropriate additional notification to District voters regarding the specific details of the work to be given in connection with the District's regular budget presentation and approval process), so that such Project may be initiated and completed (assuming voter approval of the District's proposed budget) during the District's 2017-2018 fiscal year; and be it further

RESOLVED, that this resolution shall take effect immediately.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

Recommendation of External Auditor [Action Item]

At the recommendation of Superintendent Bovino, a motion was made by Trustee Cavarello, seconded by Vice President Gianni, to accept the Audit Committee's external auditor

recommendation of Lumsden and McCormick, LLP.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

• Technology Report

This report was included in the Board's packet for their review.

• Transportation Report

This report was included in the Board's packet for their review.

• Food Service Report

This report was included in the Board's packet for their review.

• Buildings & Grounds Report

This report was included in the Board's packet for their review.

e. Human Resources – C. Swiatek

Assistant Superintendent Swiatek gave the Board a brief update from the Human Resources Department. Topics included review of the posting process, status of the Ken West Assistant Principal position and the District's transfer meetings.

12. Consensus

a. Request to withdraw a specific item(s) from consensus

At the recommendation of Superintendent Bovino a motion was made by Trustee Reigstad, seconded by Trustee Cavarello, to approve items 12b - 12k of the Consensus Agenda.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Ave

MOTION CARRIED 5-0

b. Personnel Actions

See attached

- c. Committee on Special Education Minutes
- d. Committee on Pre-School Special Education Minutes
- e. Surplus List May 2017
- f. Treasurer's Report March 2017

- g. Internal Claims Audit Report March 2017
- h. Gift(s)/Donation(s)
 - Custom Batting Helmets for Kenmore East Varsity Baseball Team Ken Fabozzi
- i. Textbook(s) **FIRST READ**
 - IB History, *History for the IB Diploma, Paper 1, Rights & Protest,* Grade 12, Jean Battaro & John Stanley, Cambridge University Press
- j. Resolution(s)
 - To Appoint Additional Election Inspectors for Annual District Meeting & Budget Vote on May 16, 2017

BE IT RESOLVED, that the following are hereby appointed as Inspectors of the Annual District Meeting, Election and Budget Vote or Inspectors-at-large to work the Annual Budget Vote on May 16, 2017 with the power hereby delegated to the District Clerk to appoint additional inspectors as necessary:

Jesse Sole, 110 Meadow Lane, Buffalo, NY 14223 Alexis Santa Maria, 111 Dalton Drive, Buffalo, NY 14223 Marlene Wozniak, 172 Parkwood Avenue, Kenmore, NY 14217 Marilyn Curcio, 29 Wellington, Buffalo, NY 14223

BE IT FURTHER RESOLVED, that the Inspectors of Election shall be paid \$9.70 per hour.

- k. Bid(s)
 - Delfield Serving Lines

13. Other Matters

There were none.

14. Proposed Executive Session

There was none.

15. Adjournment

At the request of President O'Malley, a motion was made by Vice President Gianni, seconded by Trustee Cavarello, to adjourn at 8:31 pm prevailing time.

Cavarello	Aye
Gianni	Aye
O'Malley	Aye
Pashler	Aye
Reigstad	Aye

MOTION CARRIED 5-0

Respectfully submitted,

<u>Gina Santa Maria</u>

Gina Santa Maria District Clerk

PERSONNEL CONSENSUS May 9, 2017

DISCONTINUANCE

ADMINISTRATIVE DISCONTINUANCE

RESIGNATION

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF CHRISTINE KOCH, SECONDARY ASSISTANT PRINCIPAL EFFECTIVE 5/21/2017 - KENMORE WEST HIGH SCHOOL.

<u>RETIREMENT</u>

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF BRENDA L. CHMURA, SUPERVISOR ELEMENTARY SPECIAL EDUCATION EFFECTIVE 08/15/2017 EMPLOYED WITH DISTRICT SINCE 08/15/2011 - STUDENT SERVICES.

INSTRUCTIONAL DISCONTINUANCE

RESIGNATION

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING INSTRUCTIONAL EMPLOYEES EFFECTIVE THE DATE LISTED.

NAMEPOSITIONLOCATIONEFFECTIVE DATEMICHAEL STEWARTHOME INSTRUCTIONSTUDENT SERVICES05/03/2017

NO RECENT EMPLOYMENT HISTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF THE FOLLOWING PER DIEM SUBSTITUTES DUE TO EMPLOYMENT INACTIVITY:

NAME	POSITION	EFFECTIVE DATE
MICHAEL T. BARTKOWSKI	PER DIEM SUBSTITUTE TEACHER	05/01/2017
BARBARA BEVILACQUA	PER DIEM SUBSTITUTE TEACHER	05/01/2017
KIM BORDONARO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
RICHARD BOURQUE	PER DIEM SUBSTITUTE TEACHER	05/01/2017
EMILY BRADLEY	PER DIEM SUBSTITUTE TEACHER	05/01/2017
CLARE CASTELLETTI	PER DIEM SUBSTITUTE TEACHER	05/01/2017
DANIELLE CULLITON	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ELIZA DAMSTEDT	PER DIEM SUBSTITUTE TEACHER	05/01/2017
AMANDA DORSEY	PER DIEM SUBSTITUTE TEACHER	05/01/2017
REBECCA EVERETT	PER DIEM SUBSTITUTE TEACHER	05/01/2017
BROOKE E. FLANAGAN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ELIZABETH FRUEHAUF	PER DIEM SUBSTITUTE TEACHER	05/01/2017
MITCHELL GROSOFSKY	PER DIEM SUBSTITUTE TEACHER	05/01/2017
CHRISTINE GRZESKOWIAK	PER DIEM SUBSTITUTE TEACHER	05/01/2017
MICHAEL LASCALA	PER DIEM SUBSTITUTE TEACHER	05/01/2017
KATHLEEN A. LIEMBERGER	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ADDISON R. MARINO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
KATRINA K. MARTIN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
RACHEL MASSARO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
KATIE MCFARLAND	PER DIEM SUBSTITUTE TEACHER	05/01/2017
KASEY MCFARREN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
MELISSA MCGOWEN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
TIMOTHY C. METIVIER	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ALINE MUSEL	PER DIEM SUBSTITUTE TEACHER	05/01/2017
CHRISTOPHER W. OWEN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
DANIEL PAWLOWSKI	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ELENA R. PUCCIO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
RONALD RECHEN	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ELENA RIZZO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
HILARY RUCKDASCHEL	PER DIEM SUBSTITUTE TEACHER	05/01/2017
ALEXA SANTORA	PER DIEM SUBSTITUTE TEACHER	05/01/2017
PATRICIA SELLERS-HULL	PER DIEM SUBSTITUTE TEACHER	05/01/2017

PERSONNEL CONSENSUS May 9, 2017

DISCONTINUANCE

INSTRUCTIONAL DISCONTINUANCE NO RECENT EMPLOYMENT HISTORY

<u>NAME</u>	POSITION	EFFECTIVE DATE
ALLYSON STANZ	PER DIEM SUBSTITUTE TEACHER	05/01/2017
RYAN SZANISZLO	PER DIEM SUBSTITUTE TEACHER	05/01/2017
BRIANNA WAINWRIGHT	PER DIEM SUBSTITUTE TEACHER	05/01/2017
MELISSA N. WAZIAK	PER DIEM SUBSTITUTE TEACHER	05/01/2017
TIMOTHY ZIELINSKI	PER DIEM SUBSTITUTE TEACHER	05/01/2017

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

TERM SUBSTITUTE

RECOMMEND THAT ELIZABETH CAMPBELL, TEACHING ASSISTANT BE APPOINTED AS A TERM SUBSTITUTE FOR (SHANAHAN) FROM 04/21/2017 TO 6/22/2017 AT A PRO-RATED SALARY OF TEACHING ASSISTANT, STEP 1 AT HOOVER ELEMENTARY SCHOOL.

RECOMMEND THAT JEANETTE MILLER, ELEMENTARY TENURE AREA BE APPOINTED AS A TERM SUBSTITUTE FOR (KUCINSKI) FROM 04/19/2017 TO 5/26/2017 AT A PRO-RATED SALARY OF MASTERS, STEP 1 AT FRANKLIN ELEMENTARY SCHOOL.

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

<u>NAME</u>	<u>POSITION</u>	EFFECTIVE DATE
JANISZEWSKI, CASSIDY	PER DIEM SUBSTITUTE TEACHER	05/10/2017
MANCE, RUTH	PER DIEM SUBSTITUTE TEACHER	04/26/2017
REMUS, MAUREEN M.	PER DIEM SUBSTITUTE TEACHER	05/11/2017
TARAVELLA, MARY	PER DIEM SUBSTITUTE TEACHER	05/09/2017
WELLS-BRADER, JUDITH	PER DIEM SUBSTITUTE TEACHER	05/04/2017

SUMMER GUIDANCE

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS IN THE SUMMER GUIDANCE PROGRAM NOT TO EXCEED 15 HALF-DAYS, UNLESS OTHERWISE STATED, EFFECTIVE JULY 1, 2017. DAILY RATE IS LISTED.

NAME	POSITION	<u>LOCATION</u>	<u>RATE</u>
BACKLUND, CYNTHIA	SUMMER GUIDANCE COUNSELOR	FRANKLIN MIDDLE SCHOOL	\$164.40
CIPOLLA, ELIZABETH A.	SUMMER GUIDANCE COUNSELOR	HOOVER MIDDLE SCHOOL	\$164.40
CRAWFORD, TERESA	SUMMER GUIDANCE COUNSELOR	STUDENT SERVICES	\$164.40
PAMELA D. DIGANGI	SUMMER GUIDANCE COUNSELOR	KENMORE EAST HIGH SCHOOL	\$164.40
GALANTE, JANINE M.	SUMMER GUIDANCE COUNSELOR	KENMORE EAST HIGH SCHOOL	\$164.40
HANDLEY, AMY E.	SUMMER GUIDANCE COUNSELOR	KENMORE WEST HIGH SCHOOL	\$164.40
HUBERT, CHERYL M.	SUMMER GUIDANCE COUNSELOR	KENMORE EAST HIGH SCHOOL	\$164.40
KURYAK, KATHLEEN A.	SUMMER GUIDANCE COUNSELOR	FRANKLIN MIDDLE SCHOOL	\$164.40
LAROACH, REBECCA	SUMMER GUIDANCE COUNSELOR	HOOVER MIDDLE SCHOOL	\$164.40
MOSES, ERICA T.	SUMMER GUIDANCE COUNSELOR	FRANKLIN MIDDLE SCHOOL	\$164.40
PANEPINTO, MICHAEL G.	SUMMER GUIDANCE COUNSELOR	KENMORE WEST HIGH SCHOOL	\$164.40
SCHWOB, THOMAS N.	SUMMER GUIDANCE COUNSELOR	HOOVER MIDDLE SCHOOL	\$164.40
SEDITA, KIMBERLY A.	SUMMER GUIDANCE COUNSELOR	KENMORE WEST HIGH SCHOOL	\$164.40
SERIO, TRACY A.	SUMMER GUIDANCE COUNSELOR	KENMORE WEST HIGH SCHOOL	\$164.40
SULLIVAN, BETTYMARIE C.	SUMMER GUIDANCE COUNSELOR	KENMORE WEST HIGH SCHOOL	\$164.40
VITTUM, KATHLEEN	SUMMER GUIDANCE COUNSELOR	HOOVER MIDDLE SCHOOL	\$164.40
VOGT, JOHN L.	SUMMER GUIDANCE COUNSELOR	KENMORE EAST HIGH SCHOOL	\$164.40

PERSONNEL CONSENSUS May 9, 2017

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

SUMMER SERVICES

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUAL IN THE SUMMER PROGRAM BEGINNING JULY 1, 2017. HOURLY RATE IS LISTED.

NAME	POSITION	LOCATION	<u>RATE</u>
CHIMERA, MATTHEW	SUMMER NOT TO EXCEED 5 DAYS	STUDENT SERVICES	\$225.00/DAY
KELEHER, JAMES M.	SUMMER NOT TO EXCEED 5 DAYS	STUDENT SERVICES	\$225.00/DAY
MONACO, KAREN M.	SUMMER NOT TO EXCEED 5 DAYS	STUDENT SERVICES	\$225.00/DAY
PRITCHARD, STACEY	SUMMER NOT TO EXCEED 10 DAYS	STUDENT SERVICES	\$225.00/DAY
WATSON, CHRISTOPHER M.	SUMMER NOT TO EXCEED 5 DAYS	STUDENT SERVICES	\$225.00/DAY

EXTRA-CURRICULAR APPOINTMENTS

ACTIVITY ADVISORS/LIAISON

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS ACTIVITY ADVISORS/LIAISON FOR THE CURRENT SCHOOL YEAR EFFECTIVE AS PER THE DATES AND STIPEND STATED BELOW:

<u>NAME</u>	POSITION	LOCATION	STIPEND	EFF DATE
KEITH R. AUGUSTINE	WEBMASTER	KENMORE EAST HIGH SCHOOL	\$1.832.00	8/30/2016

CLUBS

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS CLUB ADVISORS FOR THE CURRENT SCHOOL YEAR AT THE STIPEND STATED BELOW:

NAME.	CLUB TITLE	LOCATION	STIPEND
RICHARD BOURQUE	CLUB PAY	TEACHER SUBSTITUTES	\$1,137.00

COMMUNITY EDUCATION

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS COMMUNITY EDUCATION INSTRUCTORS EFFECTIVE AS PER THE DATES AND RATES STATED BELOW.

NAME	COURSE	<u>RATE</u>	EFFECTIVE DATE
JENNIFER SANTOMAURO	LITERATURE/BOOK CLUB, SOCIAL MEDIA	\$12.00 PER HR	05/08/2017
DAIGE WALDMILLER	VINVASA VOGA	\$12.00 PER HR	05/09/2017

HOME INSTRUCTION

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

NAME
KATHERINE KUHRT
ANTHONY LOBUZZETTA

CERTIFICATION AREA
CHILDHOOD ED (1-6)
COUNSELING

CHANGE OF STATUS

INSTRUCTIONAL CHANGE OF STATUS

GRADUATE CREDIT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE AMANDA EICHINGER, ELEMENTARY TENURE AREA, TO RECEIVE GRADUATE CREDIT FROM BACHELOR STEP 1 TO BACHELOR +15, STEP 1 EFFECTIVE 3/29/2017 - HOOVER MIDDLE SCHOOL.

CHANGE IN DATE

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF ENDING DATE FOR GAYLE M. MOLENDA, FOREIGN LANGUAGE (SECONDARY) FROM 6/30/2017 TO 05/01/2017 - HOOVER MIDDLE SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF RETIREMENT DATE FOR DIANA M. TRUSELLO, ELEMENTARY TENURE AREA FROM 7/01/2017 TO 08/13/2017 - HOLMES ELEMENTARY SCHOOL.

EXTEND ASSIGNMENT

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR KRISTY R. BARRETT, ELEMENTARY TENURE AREA FROM 4/20/2017 TO 5/18/2017 - FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR AMANDA EICHINGER, ELEMENTARY TENURE AREA FROM 4/19/2017 TO 5/19/2017 - HOOVER MIDDLE SCHOOL.

PERSONNEL CONSENSUS May 9, 2017

CHANGE OF STATUS

EXTEND ASSIGNMENT

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR KATHERINE KUHRT, ELEMENTARY TENURE AREA FROM 3/30/2017 TO 4/4/2017 - FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR COLLEEN E. MALECK, SPECIAL EDUC.(SPECIAL SUBJECT) FROM 4/10/2017 TO 5/15/2017 - KENMORE EAST HIGH SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR PAUL NUCHERENO, TEACHING ASSISTANT FROM 4/21/2017 TO 5/19/2017 - FRANKLIN ELEMENTARY SCHOOL.

RECOMMEND THAT THE BOARD OF EDUCATION EXTEND THE DATE OF ASSIGNMENT FOR MICHELLE M. WHIPPLE, TEACHING ASSISTANT FROM 3/30/2017 TO 4/05/2017 - FRANKLIN ELEMENTARY SCHOOL.

RESCIND ACTION

RECOMMEND THAT THE BOARD OF EDUCATION RESCIND THE ACTION TAKEN AT THE 4/4/2017 BOARD MEETING APPOINTING SYDNEY HOLH AS A PER DIEM SUBSTITUTE TEACHER

LEAVES

INSTRUCTIONAL LEAVE

LEAVES

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR MICHELLE A. BERKHOUDT, ELEMENTARY TENURE AREA - FRANKLIN MIDDLE SCHOOL EFFECTIVE HALF DAY 3/27, ONE DAY 3/28/2017, ONE DAY 4/21/2017.

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR JANELLE CARDAMONE, MATHEMATICS (SECONDARY) - HOOVER MIDDLE SCHOOL EFFECTIVE 05/12/2017 PM TO 06/06/2017.

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR GUSTAVO A. GLORIOSO, ART (SPECIAL SUBJECT) - FRANKLIN MIDDLE SCHOOL EFFECTIVE TWO DAYS 4/18 AND 4/19/2017.

RECOMMEND THE BOARD OF EDUCATION APPROVE THE NO PAY STATUS FOR SARAH PETERSON, ENGLISH (SECONDARY) - KENMORE EAST HIGH SCHOOL EFFECTIVE 08/29/2017 TO 07/01/2018.

CHILD CARE LEAVE - WITHOUT PAY

RECOMMEND THE BOARD OF EDUCATION APPROVE THE CHILD CARE LEAVE WITHOUT PAY FOR REBECCA L. BONDA. SPECIAL EDUC.(SPECIAL SUBJECT) FROM 06/27/2017 TO 07/01/2018 - HOOVER ELEMENTARY SCHOOL

RECOMMEND THE BOARD OF EDUCATION APPROVE THE CHILD CARE LEAVE WITHOUT PAY FOR KATHRYN F. CAVE. ENGLISH (SECONDARY) FROM 04/20/2017 PM TO 01/29/2018 - KENMORE WEST HIGH SCHOOL

RECOMMEND THE BOARD OF EDUCATION APPROVE THE CHILD CARE LEAVE WITHOUT PAY FOR LEANNE L. SCHMITZ. DAY CAMP FROM 05/22/2017 TO 06/16/2017 - KENMORE WEST HIGH SCHOOL

PERSONNEL CONSENSUS May 9, 2017

DISCONTINUANCE

NON-INSTRUCTIONAL DISCONTINUANCE

RESIGNATION

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RESIGNATION OF THE FOLLOWING EMPLOYEES EFFECTIVE ON DATE LISTED:

NAME	POSITION	LOCATION	EFFECTIVE DATE
SANDRA LESS	SCHOOL MONITOR RPT	KENMORE WEST HIGH SCHOOL	04/28/2017
GENNIE VITKO	FOOD SERVICE HELPER PT (SUB)	FOOD SERVICE	05/01/2017
SCOTT H. KENNEDY	BUS DRIVER RPT	TRANSPORTATION DEPARTMENT	04/30/2017
DEA WALKER	BUS DRIVER RPT	TRANSPORTATION DEPARTMENT	04/04/2017

RETIREMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF LINDA S. ALLEN FROM THE POSITION OF TEACHER AIDE RPT EFFECTIVE 06/22/2017 - LINDBERGH ELEMENTARY SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF JOHN G. BLAKITA FROM THE POSITION OF BUS DRIVER RPT EFFECTIVE 06/22/2017 - TRANSPORTATION DEPARTMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF JOYCE P. LITTLE FROM THE POSITION OF TEACHER AIDE RPT EFFECTIVE 06/22/2017 - KENMORE WEST HIGH SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF PEGGY U. MEYER FROM THE POSITION OF REGISTERED PROFESSIONAL NURSE EFFECTIVE 06/23/2017.

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF ANNE M. SADLOCHA FROM THE POSITION OF TEACHER AIDE RPT EFFECTIVE 06/23/2017 - KENMORE EAST HIGH SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE RETIREMENT OF JULIE M. TOURJIE BLAKITA FROM THE POSITION OF BUS DRIVER RPT EFFECTIVE 06/22/2017 - TRANSPORTATION DEPARTMENT

NO RECENT EMPLOYMENT HISTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE DISCONTINUANCE OF THE FOLLOWING SUBSTITUTES DUE TO EMPLOYMENT INACTIVITY:

NAME	POSITION	EFFECTIVE DATE
JASON MERZ	TEACHER AIDE PT (SUB)	05/01/2017
JASON MERZ	SCHOOL MONITOR PT (SUB)	05/01/2017

APPOINTMENTS

NON-INSTRUCTIONAL APPOINTMENTS

PROBATIONARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF LYNNE HEGARTY TO THE POSITION OF BUS ATTENDANT RPT EFFECTIVE 05/10/2017 AT \$11.17/HR. - PROBATIONARY PERIOD ENDS 01/10/2018 - TRANSPORTATION DEPARTMENT

PERMANENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF ANGELA ADAMS TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF DANIEL BANEY TO THE POSITION OF DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF DOROTHY BECKER TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF JENNIFER FERRAINA FOOD SERVICE HELPER RPT EFFECTIVE APRIL 12, 2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF PATRICK GROVER TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF PAULA HAYWARD TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF BRIAN HERGET TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/16/2017 - PROBATION SATISFACTORY

PERSONNEL CONSENSUS May 9, 2017

APPOINTMENTS

NON-INSTRUCTIONAL APPOINTMENTS

PERMANENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF TIFFANY HERNANDEZ TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF MELISSA KLEIN TO THE POSTION OF BUS ATTENDANT RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF LAURA A. LONCAR TO THE POSITION OF COOK MANAGER EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF DAVID MARSHALL TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF KRISTEN MERZ TO THE POSITION OF CLERK TYPIST PT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY.

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF JOHN SANTOMAURO TO THE POSITION OF BUS ATTENDANT RPT EFFECTIVE 4/12/2017 - PROBATION SATISFACTORY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PERMANENT APPOINTMENT OF ELIZABETH SMITH TO THE POSITION OF BUS ATTENDANT RPT EFFECTIVE 4/122017 - PROBATION SATISFACTORY

SUMMER SCHOOL

RECOMMEND THE BOARD OF EDUCATION APPOINT CHRISTINE C. DIMAGGIO TO THE POSITION OF SUMMER SCHOOL REGISTERED PROFESSIONAL NURSE (HIGH SCHOOL) EFFECTIVE 7/10 17 TO 8/18/2017 AT \$30.77/HR.

RECOMMEND THE BOARD OF EDUCATION APPOINT SUSAN M. GOULETTE TO THE POSITION OF SUMMER SCHOOL TEACHER AIDE (HIGH SCHOOL) EFFECTIVE 7/10/2017 TO 8/18/17 @\$22.43/HR.

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS SUPPORT STAFF SUBSTITUTES EFFECTIVE AS PER THE DATES AND RATES STATED BELOW - CONDITIONAL APPOINTMENT PENDING FINGERPRINT CLEARANCE:

NAME	POSITION	<u>RATE</u>	EFFECTIVE DATE
ATKINSON, ALICIA	FOOD SERVICE HELPER PT (SUB)	\$9.70 PER HOUR	05/10/2017
HERNANDEZ, TIFFANY	SCHOOL MONITOR PT (SUB)	\$9.70 PER HOUR	05/10/2017
LARKIN, DOROTHY	FOOD SERVICE HELPER PT (SUB)	\$9.70 PER HOUR	05/10/2017

CHANGE OF STATUS

NON-INSTRUCTIONAL CHANGE OF STATUS

CHANGE IN CLASSIFICATION

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE APPOINTMENT OF JESSICA BRUMBAUGH FROM SCHOOL MONITOR PT TO SCHOOL MONITOR RPT EFFECTIVE 04/18/2017 AT \$13.38/HR- KENMORE EAST HIGH SCHOOL

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE APPOINTMENT OF HARME HAWRAMY FROM TEACHER AIDE RPT TEMP. TO TEACHER AIDE SUB @ \$9.70/HR. EFFECTIVE 5/1/2017

PERSONNEL CONSENSUS May 9, 2017 - Addendum

APPOINTMENTS

INSTRUCTIONAL APPOINTMENTS

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS PER DIEM SUBTITUTES EFFECTIVE AS OF THE DATE LISTED AT THE APPROPRIATE APPROVED SUBSTITUTE RATES. PENDING FINGERPRINT CLEARANCE.

 NAME
 POSITION
 EFFECTIVE DATE

 CORRETORE, ALLISON
 PER DIEM SUBSTITUTE TEACHER
 05/10/2017

SUMMER SERVICES

RECOMMEND THE BOARD OF EDUCATION APPROVE THE APPOINTMENT OF THE FOLLOWING INDIVIDUAL IN THE SUMMER PROGRAM BEGINNING JULY 1, 2017. HOURLY RATE IS LISTED.

NAMEPOSITIONLOCATIONRATEBLENK, ANNE M.SUMMER 10 DAYS AS COORDINATOR/5 DAYSSTUDENT SERVICES\$462.12/\$225.00W/ADVISORS

CHIMERA, JOI H. INSTRUCTIONAL TECHNOLOGY COACH 10 KENMORE MIDDLE SCHOOL \$431.22/DAY

DAYS

EXTRA-CURRICULAR APPOINTMENTS

HOME INSTRUCTION

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS HOME INSTRUCTORS EFFECTIVE THE DATE AFTER THIS BOARD MEETING - DISTRICT WIDE

NAME CERTIFICATION AREA
DIANA MOORE EARLY CHILDHOOD ED B-2

CHANGE OF STATUS

INSTRUCTIONAL CHANGE OF STATUS

CHANGE ASSIGNMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE CHANGE OF ASSIGNMENT FOR JOI H. CHIMERA , ELEMENTARY TENURE AREA TO INSTRUCTIONAL TECHNOLOGY COACH EFFECTIVE 7/1/2017 KENMORE MIDDLE SCHOOL

GRADUATE CREDIT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE COREY M. DEVILLE, PHYS.EDUCATION (SPECIAL SUBJ), TO RECEIVE GRADUATE CREDIT FROM BACHELORS, STEP 1 TO BACHELORS +15, STEP 1 EFFECTIVE 4/4/2017 - HOOVER MIDDLE SCHOOL.

APPOINTMENTS

NON-INSTRUCTIONAL APPOINTMENTS

PROBATIONARY

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF SHARON POTTER TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 05/10/2017 AT \$17.26/HR. - PROBATIONARY PERIOD ENDS 01/10/2018 - TRANSPORTATION DEPARTMENT

RECOMMEND THAT THE BOARD OF EDUCATION APPROVE THE PROBATIONARY APPOINTMENT OF STEVEN PIATEK TO THE POSITION OF BUS DRIVER RPT EFFECTIVE 05/10/2017 AT \$17.26/HR. - PROBATIONARY PERIOD ENDS 01/10/2018 - TRANSPORTATION DEPARTMENT

SUBSTITUTE LIST

RECOMMEND THE BOARD OF EDUCATION APPROVE APPOINTMENT OF THE FOLLOWING INDIVIDUALS AS SUPPORT STAFF SUBSTITUTES EFFECTIVE AS PER THE DATES AND RATES STATED BELOW - CONDITIONAL APPOINTMENT PENDING FINGERPRINT CLEARANCE:

<u>NAME</u>	<u>POSITION</u>	<u>RATE</u>	EFFECTIVE DATE
PALMA, JANET	CLERK TYPIST PT (SUB)	\$9.70 PER HOUR	05/10/2017
PALMA, JANET	TEACHER AIDE PT (SUB)	\$9.70 PER HOUR	05/10/2017
PALMA, JANET	SCHOOL MONITOR PT (SUB)	\$9.70 PER HOUR	05/10/2017
SPARROW, CRYSTAL	BUS ATTENDANT PT (SUB)	\$9.70 PER HOUR	05/10/2017

PERSONNEL CONSENSUS May 9, 2017 - Addendum

CHANGE OF STATUS

NON-INSTRUCTIONAL CHANGE OF STATUS

CHANGE IN CLASSIFICATION

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE APPOINTMENT OF SUSAN M. MILLER FROM CLERK TYPIST FT TO CLERK TYPIST PT @\$18.25 EFFECTIVE 9/1/2017 - FOOD SERVICE.

CHANGE IN DATE

RECOMMEND THAT THE BOARD OF EDUCATION CHANGE THE DATE OF RETIREMENT FOR PEGGY U. MEYER - REG. PROF. NURSE FROM 6/23/2017 TO 6/27/2017.

OTHER PERSONNEL MATTERS

POSITION INVENTORY - CIVIL SERVICE

<u>CHANGE IN TITLE</u> FROM TEACHER AIDE SECURITY TO

SECURITY TEACHER AIDE (3) KENMORE EAST/WEST

ABOLISH POSITION

CLERK TYPIST FT FOOD SERVICE

ADD POSITION CLERK TYPIST PT

CLERK TYPIST PT FOOD SERVICE **EFFECTIVE DATE**

5/9/2017

9/1/2017

9/1/2017